



City of Racine Police Department
Policy and Procedure

Number: 1937

Subject:

Support Equipment in Squads

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6

POLICY

The Department will maintain each vehicle that supports the Patrol and basic Investigative functions with equipment that will assist the officer with their duties. This includes the member's ability to safely render necessary aid and comfort to citizens and to assist other officers as the need arises.

PROCEDURE

Each officer is responsible for replacement of items used during their shift. To ensure the provided equipment is available the following steps shall be taken:

MEMBER

1. Prior to using a **marked vehicle(excluding transport vans)** check for the following equipment:
 - a. In the rear compartment of marked Tahoes:
 - 1) Right Drawer
 - a) Biological waste bag
 - b) Chalk
 - c) CPR mask
 - d) Crime Scene Tape
 - e) Disposable gown
 - f) Face shield
 - g) Frisbuoy
 - h) Hand sanitizer (bottle)
 - i) Hand sanitizer (wipes)
 - j) Isolyzer for treating spilled blood/body fluids
 - k) Latex gloves (one pair of each size – XS, S, M, L, XL)
 - l) Puncture resistant gloves
 - m) Respiator-N95 small particle mask (fentanyl, powder, etc.)
 - n) Sledge hammer
 - o) Sudecon wipes-decontamination wipes
 - 2) Left Drawer
 - a) Care Bear
 - b) Flares (minimum of 10)
 - c) Gun box
 - d) Knife box
 - e) Paper bags (various sizes)
 - f) Paper napkins
 - 3) Fire extinguisher.
 - 4) Traffic cones (minimum of 3)
 - 5) Blanket
 - b. Inside the passenger compartment:
 - 1) Support Weapon (AR15) except Traffic Investigator vehicles.
 - 2) Computer.

- 3) Mobile Video Recording Equipment (MVRE) with a Wireless Microphone Transmitter Battery pack.
- 4) Emergency Response (Hazmat) Book.
- 5) Fuel Key.
- c. In transport vans:
 - 1) Transport vans shall have ankle chains.
 - 2) Transport vans and cage cars shall have a hobble and an arm & ankle restraint.
- d. Traffic Investigator Vehicles shall include the following:
 - 1) Brown paper bags.
 - 2) Spray Paint.
 - 3) Hand Paint Sprayer.
 - 4) Walking Paint Sprayer.
 - 5) Latex gloves (1 Box).
 - 6) Walking roller-measuring tape.
 - 7) Bottled Hand Cleaner (2).
 - 8) Biohazard Kit.
 - 9) Plastic Bags.
 - 10) Measuring tapes (4) 300', 200' 100' & 25'.
 - 11) Photography scale tape.
- e. Supervisor Vehicles shall include the following:
 - 1) Box of Flares.
 - a) 40mm Launcher Case (sealed with a security tie) containing:
 - (1) 40mm Launcher
 - (2) 40mm eXact iMpact Rounds – 5
 - (3) 40mm Rubber Baton Rounds – 2
 - (4) OC Muzzle Blast - 3
 - b) Gas Bag (sealed with a security tie) containing:
 - (1) White Smoke Single Grenade (2).
 - (2) White Smoke Multi Grenade (1).
 - (3) White Smoke Handball Grenade (2).
 - (4) Colored Smoke Single Grenade (1).
 - (5) OC Flameless Expulsion Grenade (4).
 - (6) OC Instantaneous Blast Dispersion Grenade (4).
 - (7) CS Gas Handball Grenade (1).
 - (8) CS Gas Single Grenade (3).
 - (9) CS Gas Multi Grenade (1).
 - (10)MK-9 OC Fogger (1).
 - (11)12 Gauge Drag-stabilized Bean Bag Rounds (3 – 5 pks).
 - (12)Launching Shotgun Shells (2 – 5 pks).
 - c) Gas Masks (4 w/canisters)
 - d) Mark 4 – Large OC Projector.
 - e) Frisbuoy.
 - f) Crime Scene Tape (2 Boxes).
 - g) First Aid Kit w/CPR Mask.
 - h) Tool Box (Containing small tools).
 - i) Flex Cuffs (One package).
 - j) Ammunition:
 - (1) 9mm (3 – 50 round boxes).
 - (2) 40 caliber (3 – 50 round boxes).
 - (3) 45 caliber (3 – 50 round boxes).
 - (4) .223 (3 – 20 round boxes).
2. Prior to using an unmarked vehicle check for the following equipment:
 - a. Fire extinguisher
 - b. Bin #1 - A sealed, large plastic bin containing:
 - 1) Blanket
 - 2) Disposable gown
 - 3) Biological waste bag
 - 4) Puncture resistant gloves (one pair)

- 5) Face shield
- 6) CPR mask
- 7) Isolyzer for treating spilled blood/body fluids
- 8) Cleaner/disinfectant towelette
- 9) Decontamination wipes
- 10) Latex gloves (one pair of each size – XS, S, M, L, XL)
- 11) Care Bear
- 12) Crime scene tape
- 13) Sanitizing solution
- 14) Chalk

3. When equipment is used, missing or damaged:

- a. Replace used, missing, or damaged equipment with equipment from the garage office or notify supervisor if garage office is out of equipment needed.
- b. Place used fire extinguishers in the designated location and replace with a fully charged fire extinguisher.
- c. Complete a Vehicle and Equipment Checklist (RPD123) for missing or defective MVRE or computer equipment and forward to the Lieutenant of Technology. Contact Shift Commander for missing MVRE mic.
- d. If the Gas Bag in Supervisor vehicles is opened, the bag should be exchanged with a secured bag in the Riot Control Room and notify Training to refill the used/missing items.
- e. If the 40mm Launcher Case in Supervisor vehicles is opened, notify Training to refill used/missing items.
- f. Contact a supervisor for replacement of ammunition
- g. Additional items officers wish to carry in their vehicles may be obtained from the equipment cabinet.
- h. In the event a particular supply is exhausted or nearly exhausted, contact your immediate supervisor.

SUPERVISOR

When notified that the inventory of an item is low or exhausted:

1. Notify the Property Custodian of the specific inventory needs.
2. In the event that equipment has been misused or stolen, initiate an investigation.
3. Each Investigations Unit and Patrol Shift shall conduct a semiannual audit of Department vehicles based on the following list:
 - a. First Shift Patrol – Marked squads numbered R-1 through R-9.
 - b. Second Shift Patrol – Marked squads numbered R-10 through R-19.
 - c. Third Shift Patrol – Marked squads numbered R-20 through R-29.
 - d. Detective Unit – all vehicles assigned to the unit.
 - e. Special Investigations Unit – all vehicles assigned to the unit.
 - f. Gang Enforcement Unit - all vehicles assigned to the unit.
4. Forward a copy of each Patrol Shift/Units audit to the Patrol Division Commander.

PROPERTY CUSTODIAN

1. Maintain a supply of the aforementioned equipment and replenish lost, damaged or exhausted supplies.
2. Check fire extinguishers at least once each work day. Have the fire extinguishers recharged or replaced as needed to maintain an adequate supply.
3. Contact the Training Unit for replenishment of firearms-related equipment to include ammunition, weapons and gas items.
4. Periodically check the inventory of items maintained in the equipment cabinet and replenish supplies as needed.
5. Provide the Support Services Manager with a request for materials when supplies diminish.

TRAINING UNIT

Replenish or repair those “use-of-force” related items specified as being in need of replenishment or repair by the Property Custodian or Supervisors.

SUPPORT SERVICES MANAGER

1. Upon receiving a request for materials, take appropriate steps to replace or repair equipment.
2. Upon receiving replacement items, forward to Property Custodian.

RELATED PROCEDURES

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[1206 – Inspection of Department Vehicles](#)

[1940 – Mobile Videotaping](#)