



City of Racine Police Department
Policy and Procedure

Number: 1918

Subject: Nuisance Business Properties		
Date Issued: 08-12-05	Effective Date: 11-24-10	Revision Number: 2

POLICY

The Racine Police Department may take enforcement action against the owner(s) of a business property that meets the standards of a nuisance property under Ordinance # 29-03.

DEFINITIONS:

Excess Number of Police and Fire Calls: Three or more calls, on separate days, in any 30 consecutive day period, or that repeated nuisances have occurred at a premises, concerning nuisance activities at a business property.

Nuisance Calls: Calls that are excessive and annoying such as noise, alcohol, drugs, prostitution, gambling and other calls relating to public health, safety, peace, morals or welfare. The nuisance activity must be substantiated and occur on or about the premises.

PROCEDURE:
MEMBER:

When an officer believes a business property has had an excessive number of Police calls submit a Supplementary Report to the Patrol Division Commander, through the chain of command (COC), requesting a notification with:

1. A print out of the calls for service during the previous 30 days, or a specified time period, for the address.
2. Any pertinent information known to the officer concerning the address.

SUPERVISOR:

1. Upon receiving a request for "notification" verify the information and the required number of calls for service are present and forward to the Shift/Unit Commander.
2. Upon notification from the Deputy Chief of Patrol that there have been calls for service within the time period of the warning letter, direct appropriate personnel to issue a citation.

**SHIFT/UNIT
COMMANDER:**

Evaluate requests forwarded to your attention.

1. If you approve, endorse the request, explain the proposed remedy and forward to the Patrol Division Commander via COC.
2. If not approved, explain why and return to the supervisor for more information.

**PATROL
DIVISION
COMMANDER:**

Upon receiving a request for notification of a nuisance business property:

1. Determine whether a warning letter will be issued to the property owner.
2. The warning letter shall indicate that the property owner shall respond to the Chief of Police, in writing, within ten (10) days with a proposed course of action to abate the nuisance activities.
3. Forward the warning letter to the Chief's Office for signature.
4. Send approved warning letters by first class mail to the owner's last known address or have it delivered in person to the owner.
5. If no response is received within the designated time period, forward the information to the appropriate shift, or COP officer if appropriate, for issuance of a citation.

**CHIEF OF
POLICE:**

Approve or deny warning letters to nuisance businesses and return to the Patrol Division Commander.

RECORDS:

Provide a print out of calls for service to an address for the last 30 days, or the time period requested, to the requesting officer.

**RELATED
ORDINANCES:**

29-03

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