POLICY

This procedure is in place to provide a standard by which road conditions are maintained in a safe manner for members of the community to use. Timely notification of agencies and Departments responsible for the care and maintenance of the roadways is extremely important.

PROCEDURE

MEMBER

When hazardous street conditions are brought to the attention of the Department, i.e., damaged or missing traffic control signs or signals, slippery streets, damaged streets, or physically hazardous street conditions, the following steps shall be taken:

1. Upon becoming aware of the condition, immediately notify Racine County Dispatch.
2. Attempt to place your vehicle and utilize available cones from the trunk of your squad to reroute traffic as necessary.
   a. Your issued traffic vest or raincoat (orange side out) shall be worn anytime you are in the roadway while dealing with hazardous street conditions.
   b. If necessary, perform manual traffic.
3. Request that the appropriate City Department responsible for eliminating or correcting the hazard be notified. DPW may not respond to slippery road conditions without contact from the Shift Commander.
4. Remain at the scene until the hazard is corrected, unless officially relieved or otherwise assigned by a supervisor.

SUPERVISOR

1. Respond to the scene of the hazard to assess the situation, as requested.
2. Ensure that members controlling the area of the hazard are given appropriate opportunities for personal relief.
3. If appropriate, request an Evidence Technician for photos.
4. Keep the Shift Commander informed as to the progress for eliminating the hazard.

SHIFT/UNIT COMMANDER

1. Monitor the call for service and keep in contact with the supervisor on the scene to ensure that the necessary resources are made available to minimize the downtime of the members involved.
2. If the hazardous conditions appear to be long-term in nature and/or involve extended uses of our resources, or place citizens at risk, initiate the notification process detailed in Procedure #212 (Reporting of Major, Unusual, or Noteworthy Occurrences).

NOTE

If the hazardous condition takes place during normal working hours of other City Departments, they shall be notified directly by Communications.
If the hazardous condition is discovered during other than normal working hours, the call-up lists for each agency or Department are to be used.

RELATED PROCEDURES

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