



City of Racine Police Department
Policy and Procedure

Number: 1801

Subject: City of Ordinance – Chapter 2-407/2-408 Full-Time Devoted to Office/Part-Time Outside Employment		
Date Issued: 12-20-01	Date Revised: 12-07-17	Revision Number: 4

Chapter 2-407 City Ordinance – Full-Time Devoted to Office

The Chief of Police and all full paid members of the Police Department shall devote all their time to the work of such Department, and shall not engage in any other business except as provided in Section 2-408.

Chapter 2-408 City Ordinance – Part-Time Outside Employment

Members of the Department may engage in gainful part-time employment subject to the following rules and regulations:

1. Prior to accepting or undertaking any employment, a member shall furnish to the Chief of Police, upon forms prepared for that purpose, a statement setting forth name of employer or self-employed, hours of employment and type of work and an acknowledgment that the member is familiar with and will abide by Department policies and procedures regarding part-time outside employment. If not self-employed, the member shall also furnish a statement from his or her employer verifying the statement of the employee and agreeing to all of the terms and conditions of such part-time employment and provisions of this section.
2. In the event any member suffers a major injury while engaged in part-time employment disqualifying him or her temporarily for work on the Police Department, he or she shall submit to a physical examination prior to being re-employed by the Police Department. In the event of disability or inability to work on the Police Department by reason of injury or illness occurring because of part-time employment, substitution by other members of the Police Department for such injured officer shall not be permitted.
3. No member may engage in any part-time employment which will interfere with his or her efficiency or availability for duty, create a conflict of interest with the member's duties as a Racine police officer, or violate Department policies and procedures.
4. No member shall engage in any part-time employment, when such employment requires the securing of a license from the city, or shall any member engage in part-time employment for a private investigating agency licensed by the state and performing private investigating work in Wisconsin.
5. In the event the Chief of Police has reasonable grounds to believe that any part-time employment is interfering with a member's efficiency or availability for duty, creating a conflict of interest, or violating Department policies and procedures, the Chief may order the member to terminate his or her employment, or reduce the number of hours engaged in his or her part-time employment. The member, upon receipt of such order, shall promptly terminate his or her employment, or reduce the number of hours as directed by the Chief of Police.

RELATED PROCEDURES

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