



City of Racine Police Department  
**Policy and Procedure**

**Number: 1406**

Subject: <b>Firearms Training and Proficiency</b>		
Date Issued: <b>03-20-81</b>	Date Revised: <b>03-18-19</b>	Revision Number: <b>8</b>

## POLICY

The Racine Police Department has an established policy that is designed to ensure that its members are provided the opportunity to demonstrate their firearms proficiency. Members are required to successfully train at least once during each of the four (4) scheduled training periods. Additionally, members shall pass the Wisconsin LESB Handgun Qualification Standard Course. Members must successfully complete this course once each year between July 1<sup>st</sup> and June 30<sup>th</sup>, or face decertification and discipline.

## PROCEDURE

The Department Training Unit has the responsibility and authority to administer this policy in accordance with the following guidelines:

1. Training shall develop the course of fire/weapons training for each period with input from the firearms instructors.
2. Training shall maintain a record of every course of fire or weapons training period.
3. The Training Unit shall schedule the dates and times for each of the range training periods.
4. Firearms training periods may be as follows:
  - a. November-December
  - b. January-February
  - c. March-April
  - d. May-June
5. Training will determine the location for each period. All members will be notified of the location, date and times at least one week prior to the start of the range period. Training will notify all members of non-attendance at a range period two sessions before the end of the range period.
6. All members shall be required to attend and successfully train once per period, except those members excused for the following reasons:
  - a. Authorized leave of absence.
  - b. Extended sick leave.
  - c. Injured or light duty.
  - d. Other extenuating circumstances with the approval of the Chief of Police.
7. If an excused absence for a member extends beyond two consecutive training periods, he/she may be required to attend a special firearm proficiency course administered by Training.
8. Members who fail to attend and successfully train once during each assigned shooting period will be subject to disciplinary action. In addition, they may be required to attend a special firearm proficiency course administered by Training.
9. Members who fail to successfully train after attending a special firearms proficiency course, shall be reassigned and their case reviewed by the Chief of Police.
10. Members must successfully train with each of their off duty and/or secondary firearms once per year.
  - a. If the weapon is a 9mm, .40 or .45 caliber the department will supply the ammunition.

- b. All ammunition must be supplied by the officer including ammunition for the qualification shoot.
- c. Ammunition supplied by a member must be of jacketed hollow point configuration, manufactured by Federal, CCI, Remington, Hornady or Winchester. The officer must successfully complete an approved off-duty weapon qualification course developed by the Rangemaster, annually.
- d. The off-duty qualification course must include draw and recovery, movement and barricade use.

## **RELATED PROCEDURES**

- [1401 – Carrying Firearms On Duty](#)
- [1402 – Carrying Firearms Off Duty](#)
- [1405 – Special Assignment Weapons](#)
- [1407 – Range Safety Rules](#)
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