



City of Racine Police Department

Policy and Procedure

Number: 1204

Subject: Use of Police Department Refrigerated Storage		
Date Issued: 7-19-85	Effective Date: 05-26-11	Revision Number: 3

POLICY:

The Racine Police Department maintains refrigerated storage space that is clearly identified for the purpose of safekeeping evidence.

METHOD:

When a member/employee is required to place an item in the refrigerator or freezer for storage, he/she will ensure that it is:

1. Properly packaged, sealed and inventoried items being maintained as evidence or for safekeeping, that are required to be refrigerated/frozen or,
2. Any other identified official police related items that require refrigeration or freezing that are expressly authorized for refrigerated or frozen storage by the Shift Commander.

NOTE:

This policy does not affect the use of privately controlled refrigerators specified for use in the department by its members or vendors to maintain the quality of food products.

RELATED PROCEDURE:

[1201 – Property Inventory – Excluding Motor Vehicles](#)
[Table of Contents](#)